

North-Eastern Victoria Region Circular Approval Form

(as of 15 April 2013)

Use to distribute materials to DEECD North-Eastern Victoria Region principals, schools, early childhood services and regional staff.

Manager & Deputy Regional Director/Regional Director approval is required prior to publication.

North-Eastern Victoria Region Circular Details:	
Subject heading in title case	Koorie Pathways Program WOW
Summary of contents of material for distribution <i>(Maximum 50 words – include key dates and actions if any)</i>	<ul style="list-style-type: none">the week of 24 – 29 November 2013 <p>Actions Required</p> <ul style="list-style-type: none">Schools are to identify secondary Indigenous students in Years 9-10 interested in attending the WOW Program.Students and parents to be provided with a WOW Information Pack.School to escort selected students to WOW induction Day - BenallaSchools to email their students Expressions of Interest to the sub region contact by 13th September 2013. <p>Critical Dates</p> <ul style="list-style-type: none">Students Expression of Interest due 13th September 2013.Students Selected Notified via School – 11th October 2013Parent Information Sessions – 22st,23rd,24th October 2013
Contact person	Katrina Penfold
Contact person's telephone number	0457 526 556

Distribute North-Eastern Victoria Region Circular to:	
X	Weekly Bulletin <i>To all principals, schools, early childhood services and regional staff</i>
X	All regional staff only

FOR URGENT MAIL ONLY

<p>URGENT MAIL (<i>i.e. mail to be sent out prior or after the Weekly Bulletin</i>) - State reason for seeking approval to send out early.</p>	
---	--

Department of Education and Early Childhood Development

North-Eastern Victoria Region Circular

For all North Eastern Regional (Rural) Principals of Secondary and P-12 Schools

054/2013 Koorie Pathways Program Worlds of Work Program

Main Points

- The Worlds of Work program (WOW) for Indigenous students has had four successful years, and is offered to students again in 2013. It will be conducted in Melbourne during the week of 24 – 29 November 2013.
- The aim of WOW is to improve educational outcomes for Indigenous students and to enhance their participation in education, training and/or employment opportunities.
- The Hume LLEN Regional Koorie Pathways Reference Group will provide the opportunity for 20 students from Year 9 to Year 10 with leadership potential to attend.
- Schools will be required to contribute a cost of \$200 per Student per School.

Actions Required

- Schools are to identify secondary Indigenous students in Years 9-10 interested in attending the WOW Program.
- Students and parents to be provided with a WOW Information Pack.
- School to escort selected students to WOW induction Day - Benalla
- Schools to email their students Expressions of Interest to the sub region contact by 13th September 2013.

Critical Dates

- Students Expression of Interest due 13th September 2013.
- Students Selected Notified via School – 11th October 2013
- Parent Information Sessions – 22st, 23rd, 24th October 2013
- WOW Induction Day – Date TBA November Venue DEECD Benalla Office (Schools to cover costs in escorting students)
- WOW Program Melbourne 24th November – 29th November 2013

Additional Information

- Expressions of Interest are to include personal details, why the applicant should be selected, how they have displayed leadership in their schools, and how they will relay knowledge gained from the program to their peers and school community.

- WOW builds student capacity to effectively participate in the future world of work, provides students with information on ways to improve employment readiness and ensures Indigenous students are supported in the transition process.
- WOW also provides the opportunity for a teacher to participate in this program and to attend the Melbourne workshop. Please contact the Koorie Engagement Support Officers for further information.
- For further information please contact:
 - Katrina Penfold Acting KEC at muir.katrina.j@edumail.vic.gov.au or on 0457 526 556 for Western Sub Region
 - Misti Gow KESO at atkinson.misti.a@edumail.vic.gov.au or on 0477 326 757 for Southern Sub Region
 - John Murray KESO at murray.john.a@edumail.vic.gov.au or on 0427 374 563 for Northern Sub Region

Robert Stephens

**Deputy Regional Director – Provider Performance, Accountability and Improvement
North Eastern Victoria Region**

Department of Education and Early Childhood Development

North-Eastern Victoria Region Circular

For all ... type the audience here from the options on the approval form e.g. schools, principals and regional staff OR regional staff OR Early Childhood (state category)

(Circular no.)/2013 Type the Subject Heading Here in Title Case

Main Points

- Enter the main points here – a maximum of four short dot points and 100 words in total

Actions Required

- Enter the actions required here if needed. If there are no actions required put N/A

Critical Dates

- Enter the critical dates here if needed. If there are no critical dates put N/A

Additional Information

- Enter the additional information here if needed. If there is no additional information put N/A. This section should be 200 words maximum. If there is more information an attachment is more suitable.
- For further information, please contact (name), (title), on (phone number) or via email at (email address).

Name of signatory

Position of signatory

Region or Branch of signatory